

You requested travel instructions for **Fenway Golf Club**

Please read the instructions below and follow them accordingly. If you should have questions please ask before you book your travel. Neither PGI nor Fenway Golf Club assume any responsibility for money lost due to incorrect travel arrangements made because of your lack of attention.

IF YOU FLY

CONTACT PERSON WHILE YOU TRAVEL

In case you miss your flight, or the flight is delayed, the person with whom you need to communicate is:

Name: **Amanda Infante**

Email: amanda@fenwaygolfclub.com

Work Phone: (914) 723-6000

Mobile Phone: (845) 270-1906

Note: *Please contact **Amanda Infante** above during your travel in case you are delayed or if you miss your flight. For fastest contact please use text. If you use email, please copy Mr. Petrina at pp_petrina@petrinagroup.com so he is kept in the loop.*

BEST AIRPORT TO FLY INTO

Westchester County Airport (HPN)

RECOMMENDED DAYS TO ARRIVE ON:

May 13 (Monday), May 14 (Tuesday), May 20 (Monday), May 21 (Tuesday)

Note: *if you cannot fly on the days above, please email Amanda Infante above with the date that you intend to travel on. Please copy Mr. Petrina to the email. Please do not book your ticket until you have received confirmation from Amanda Infante or Mr. Petrina that your intended date is accepted.*

PREFERRED TIME INTERVAL TO ARRIVE ON:

11:00 am - 4:00 pm

WHAT TO DO BEFORE AND AFTER YOU LAND:

Due to the close proximity to the Westchester Airport, once you arrive and collect your bags you are directed to take an Uber / Taxi and make your way to the employer at the address below.

If you do not wish to use Uber, here are some taxi companies that you can consider: Arrow 1 Taxi (+1-914-644-8811), Splendid Taxi (+1-914-949-1333), and Greenburgh Taxi (+1-914-592-4949).

The employer will reimburse you for the cost if you Uber from the airport indicated above (**Westchester airport**). Please save the receipt and submit it promptly to Amanda Infante. Reimbursements will not be made if you take the Uber / Taxi from other airports.

Fenway Golf Club
384 Old Mmamaroneck Road
White Plains, New York 10605

FINAL THOUGHTS:

Upon arrival at the club please come into the front entrance and then to the front desk. Ask for Amanda, Shelby or Melani; they will show you to your room.

IF YOU DRIVE

CONTACT PERSON DURING TRAVEL PERIOD

(this will be the person who you must communicate with during your travel in case you encounter problems such as accidents, delays, mechanical problems. Etc.)

Name: **Amanda Infante**

Email: amanda@fenwaygolfclub.com

Work Phone: **(914) 723-6000**

Mobile Phone: **(845) 270-1906**

Note: *For fastest contact please use text. If you use email, please copy Mr. Petrina at pp_petrina@petrinagroup.com;*

RECOMMENDED DAYS TO ARRIVE ON:

May 13 (Monday), May 14 (Tuesday), May 20 (Monday), May 21 (Tuesday)

Note: *If you cannot arrive on the days above please email Amanda Infante above with the date that you intend to arrive on. Please copy Mr. Petrina to the email. Please wait for confirmation from Amanda Infante or Mr. Petrina that your intended date is accepted before making final travel plans.*

PREFERRED TIME INTERVAL TO ARRIVE ON:

11:00 am - 4:00 pm

Since you will be driving yourself please plan to arrive no later than 4 pm to allow enough time for processing of your employment documentation and check-in.

ADDRESS FOR THOSE WHO WILL DRIVE

The address where you need to go to is:

**Fenway Golf Club
384 Old Mamaroneck road
White Plains, New York 10605**

WHAT TO DO UPON ARRIVAL

- **Please text Amanda at least 3 hours before your estimated arrival time at the club, so she can prepare for your arrival.**
- **Upon arrival at the club, please come into the front entrance and come to the front desk. Please ask for Amanda, Shelby, or Melani; they will show you to your rooms.**