

You requested travel instructions for **Montammy Golf Club**

Please read the instructions below and follow them accordingly. If you should have questions please ask before you book your travel. Neither PGI nor Montammy Golf Club assume any responsibility for money lost due to incorrect travel arrangements made because of your lack of attention.

## **IF YOU FLY**

### **CONTACT PERSON WHILE YOU TRAVEL**

*In case you miss your flight, or the flight is delayed, the person with whom you need to communicate is:*

Name: **Kalel Vanarsdale**

Email: [kalel@montammy.com](mailto:kalel@montammy.com)

Work Phone: **(201) 768-9000**

Mobile Phone: **(201) 575-2373**

Note: *For fastest contact please use text. If you use email, please copy Mr. Petrina at [pp\\_petrina@petrinagroup.com](mailto:pp_petrina@petrinagroup.com) so he is kept in the loop.*

### **BEST AIRPORT TO FLY INTO**

**Newark International (EWR)**

### **RECOMMENDED DAYS TO ARRIVE ON:**

**Wednesdays or Thursdays**

Note: *if you cannot fly on the days above, please email Kalel Vanarsdale above with the date that you intend to travel on. Please copy Mr. Petrina to the email. Please do not book your ticket until you have received confirmation from Kalel Vanarsdale or Mr. Petrina that your intended date is accepted.*

### **PREFERRED TIME INTERVAL TO ARRIVE ON:**

**Before 11:00 AM is best, no later than 5 pm.**

Note: If you land after 5-6 pm it may make picking you up at the airport difficult, in which case you may need to take a taxi / Uber. If you arrive very late at night, you may have to stay in a hotel overnight on your expense.

### **NAME OF PERSON PICKING YOU UP**

**Kalel Vanarsdale**

Mobile: **(201) 575-2373**

### **WHAT TO DO BEFORE AND AFTER YOU LAND:**

**Text your estimated arrival time and gate before you take off. Text once you have landed.**

Note: if airport pick-up cannot be made either because Kalel Vanarsdale is not available, or because your flight arrives later in the evening, you are directed to take an Uber / Taxi and make your way to the employer at the address below. The employer will reimburse you for the cost if you Uber from the airport indicated above (Newark). Please save the receipt and submit it promptly to Kalel for reimbursement.

FINAL THOUGHTS:

If you fly into airports other than Newark International we will not be able to guarantee pickup nor will we be reimbursing you.

If you are able to coordinate with each other for same or similar flights that would be most helpful,

## IF YOU DRIVE

### CONTACT PERSON DURING TRAVEL PERIOD

*(this will be the person who you must communicate with during your travel in case you encounter problems such as accidents, delays, mechanical problems. Etc.)*

Name: **Kalel Vanarsdale**

Email: **kalel@montammy.com**

Work Phone: **(201) 768-9000**

Mobile Phone: **(201) 575-2373**

Note: *For fastest contact please use text. If you use email, please copy Mr. Petrina at [pp\\_petrina@petrinagroup.com](mailto:pp_petrina@petrinagroup.com);*

### RECOMMENDED DAYS TO ARRIVE ON:

**Wednesdays or Thursdays**

Note: *If you cannot arrive on the days above please email Kalel Vanarsdale above with the date that you intend to arrive on. Please copy Mr. Petrina to the email. Please wait for confirmation from Kalel Vanarsdale or Mr. Petrina that your intended date is accepted before making final travel plans.*

### PREFERRED TIME INTERVAL TO ARRIVE ON:

**Before 11:00 AM is best, but no later than 3 pm.**

Since you will be driving yourself please plan to arrive no later than 3 pm to allow enough time for processing of your employment documentation and check-in.

### ADDRESS FOR THOSE WHO WILL DRIVE

The address where you need to go to is:

**Montammy Golf Club  
7 Montammy Drive  
Alpine, New Jersey 07620**

### WHAT TO DO UPON ARRIVAL

**Please text Kalel approxiamtely 3 hours before your estimated arrival at the club so that he can prepare for your arrvial.**

**If you are traveling on your own and can arrive before 3 pm, you can go straight to the staff house. Work Schedule will be posted in the house along with other helpful information.**

**Staff House Address is:**

**1824 Palisades Ave  
Teaneck, NJ 07666**