

You requested travel instructions for **Crestmont Country Club**

Please read the instructions below and follow them accordingly. If you should have questions please ask before you book your travel. Neither PGI nor **Crestmont Country Club** assume any responsibility for money lost due to incorrect travel arrangements made because of your lack of attention.

IF YOU FLY

CONTACT PERSON WHILE YOU TRAVEL

In case you miss your flight, or the flight is delayed, the person with whom you need to communicate is:

Name: **Ludi Zuberi**

Email: ludi@crestmontcountryclub.com

Work Phone: **(973) 731-2060**

Mobile Phone: **(973) 885-2870**

Note: Please contact Ludi Zuberi above during your travel in case you are delayed or if you miss your flight. For fastest contact please use text. If you use email, please copy Mr. Petrina at pp_petrina@petrinagroup.com so he is kept in the loop.

BEST AIRPORT TO FLY INTO

Newark Intl. Airport (EWR)

RECOMMENDED DAYS TO ARRIVE ON:

Tuesday or Wednesday

Note: if you cannot fly on the days above, please email Ludi Zuberi above with the date that you intend to travel on. Please copy Mr. Petrina to the email. Please do not book your ticket until you have received confirmation from Ludi Zuberi or Mr. Petrina that your intended date is accepted.

PREFERRED TIME INTERVAL TO ARRIVE ON:

Late Morning to Early Afternoon, no later than 3 pm

Note: Please make sure that your flight does not land after 3 pm as it would make picking you up at the airport difficult, in which case you may need to stay in Newark area overnight, at your own expense.

WHAT TO DO BEFORE AND AFTER YOU LAND:

Please text Ludi Zuberi before your flight takes off and provide an accurate arrival time (if you need to please ask your flight attendant for an updated estimated arrival time).

After you collect your luggage you are directed to take an Uber / Taxi and make your way to the employer at the address below. The employer will reimburse you for the cost if you Uber from the

airport indicated above (**Newark NJ**). Please save the receipt and submit it promptly to **Ludi Zuberi**

The employer will reimburse you for the cost of the hotel if they cannot pick you up. Please save the receipt and submit it promptly to Ludi Zuberi.

If you arrive late despite being advised not to, and airport pick-up cannot be made, you may need to stay in Newark overnight at your own expense.

The address of the club is: 2 Laurel Ave, West Orange, New Jersey 07052

IF YOU DRIVE

CONTACT PERSON DURING TRAVEL PERIOD

(this will be the person who you must communicate with during your travel in case you encounter problems such as accidents, delays, mechanical problems. Etc.)

Name: **Ludi Zuberi**

Email: ludi@crestmontcountryclub.com

Work Phone: **(973) 731-2060**

Mobile Phone: **(973) 885-2870**

Note: *For fastest contact please use text. If you use email, please copy Mr. Petrina at pp_petrina@petrinagroup.com;*

RECOMMENDED DAYS TO ARRIVE ON:

Tuesday through Friday

Note: *If you cannot arrive on the days above please email Ludi Zuberi above with the date that you intend to arrive on. Please copy Mr. Petrina to the email. Please wait for confirmation from Ludi Zuberi or Mr. Petrina that your intended date is accepted before making final travel plans.*

PREFERRED TIME INTERVAL TO ARRIVE ON:

Late Morning Early Afternoon, no later than 3 pm

Since you will be driving yourself please plan to arrive no later than 3 pm to allow enough time for processing of your employment documentation and check-in.

ADDRESS FOR THOSE WHO WILL DRIVE

The address where you need to go to is:

Crestmont Country Club

2 Laurel Ave

West Orange, New Jersey 07052

WHAT TO DO UPON ARRIVAL

Text Ludi Zuberi at least 3 hours before your estimated arrival time at the club and let him know so he can prepare for your arrival, and communicate any last minute instructions and provide details on access to your housing