

You requested travel instructions for **Skaneateles Country Club**

Please read the instructions below and follow them accordingly. If you should have questions please ask before you book your travel. Neither PGI nor Skaneateles Country Club assume any responsibility for money lost due to incorrect travel arrangements made because of your lack of attention.

## **IF YOU FLY**

### **CONTACT PERSON WHILE YOU TRAVEL**

*In case you miss your flight, or the flight is delayed, the person with whom you need to communicate is:*

Name: **Alicia Austin**

Email: [aliciaaustin@skaneatelescc.com](mailto:aliciaaustin@skaneatelescc.com)

Work Phone: **(315) 657-5586**

Mobile Phone: **(914) 486-9014**

Note: *Please contact **Alicia Austin** above during your travel in case you are delayed or if you miss your flight. For fastest contact please use text. If you use email, please copy Mr. Petrina at [pp\\_petrina@petrinagroup.com](mailto:pp_petrina@petrinagroup.com) so he is kept in the loop.*

### **BEST AIRPORT TO FLY INTO**

**Syracuse Hancock International (SYR)**

**Please note that Air Allegiant flies non-stop from Fort Lauderdale directly into Syracuse; fast and inexpensive. Allegiant will have the lowest fares on this route.**

### **RECOMMENDED DAYS TO ARRIVE ON:**

**Monday, Tuesday, or Wednesday**

Note: *if you cannot fly on the days above, please email Alicia Austin above with the date that you intend to travel on. Please copy Mr. Petrina to the email. Please do not book your ticket until you have received confirmation from Alicia Austin or Mr. Petrina that your intended date is accepted.*

### **PREFERRED TIME INTERVAL TO ARRIVE ON:**

**9am - 1pm**

Note: *Please make sure that your flight does not land after 1 pm as it would make picking you up at the airport difficult, in which case you may need to take a taxi / Uber at your own expense.*

### **NAME OF PERSON PICKING YOU UP**

**Alicia Austin**

Mobile: **(914) 486-9014**

### **WHAT TO DO BEFORE AND AFTER YOU LAND:**

**Before your plane to Syracuse takes off, please text Alicia and provide her with an estimated time of your arrival (ask your flight attendant for an accurate arrival time if you need to).**

**After you land and collect your bags please text Alicia again; she will provide instructions on where to meet her.**

If you are unable to get a hold of Alicia, please contact Zach Maslyn (General Manager) at 315-480-0635

## IF YOU DRIVE

### CONTACT PERSON DURING TRAVEL PERIOD

*(this will be the person who you must communicate with during your travel in case you encounter problems such as accidents, delays, mechanical problems. Etc.)*

Name: **Alicia Austin**

Email: **aliciaaustin@skaneatelescc.com**

Work Phone: **(315) 657-5586**

Mobile Phone: **(914) 486-9014**

Note: *For fastest contact please use text. If you use email, please copy Mr. Petrina at [pp\\_petrina@petrinagroup.com](mailto:pp_petrina@petrinagroup.com);*

### RECOMMENDED DAYS TO ARRIVE ON:

**Monday, Tuesday, Wednesday**

Note: *If you cannot arrive on the days above please email Alicia Austin above with the date that you intend to arrive on. Please copy Mr. Petrina to the email. Please wait for confirmation from Alicia Austin or Mr. Petrina that your intended date is accepted before making final travel plans.*

### PREFERRED TIME INTERVAL TO ARRIVE ON:

**9am - 1pm**

Since you will be driving yourself please plan to arrive no later than 3 pm to allow enough time for processing of your employment documentation and check-in.

### ADDRESS FOR THOSE WHO WILL DRIVE

The address where you need to go to is:

**Skaneateles Country Club  
3344 West Lake Street  
Skaneateles, New York 13152**

### WHAT TO DO UPON ARRIVAL

**Please text Alicia about 3 hours before your estimated time of arrival at the club so that she can prepare to receive you.**

**The address provided is that of the Clubhouse, upon arrival at the club call Alicia Austin at 914-486-9014, and she will meet you at the front door entrance of the Club.**

**She will then provide you with uniforms and a tour of the clubhouse, then she will escort you to the housing unit.**